



DEPARTMENT OF PROCUREMENT SERVICES

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Questions and Answers

RFP 050520WA – Online Grade and Credit Recovery

1. In addition to 1.4.3 and 1.4.4 of the Scope of Services (page 13), are there any additional specifications regarding the curriculum SCPS is seeking with this RFP?
 - The platform should have the capacity to offer “New Credit Accrual”, which is an entire year long course module in a subject (Ex: Entire Biology Course)
 - The platform should be able to offer an abbreviated “Credit Recovery Module” for students seeking to recover credit that they have failed. (Ex: Biology Course with pre-test, x number of lessons, and post-test) Per-state policy, these students can only receive a maximum score 70%.
 - The platform should be able to again be broken down into quarterly modules for students that have received a failing grade on a report card and would like to repair that score to a max of 70%. This is referred to as “Grade Repair”. (Ex: Biology 1st Quarter Module with 17 assignments to complete as mentioned in 1.4.18)
 - The platform should be able to provide an ACT Prep course for all of our high students to access.
 - Any version of course modules (New Credit Accrual, Credit Recovery, and Grade Repair) should provide content that is aligned with the specific State standards (Ex; Biology)
2. Would you please provide a list of school site names to be served by the OGCR platform?
There will be 32 high schools and 30 middle schools using the platform.
3. Is there a similar system SLPS currently uses that the District is looking to replace with this RFP?
Currently, SCS is using a combination of 2 different online platforms. Our schools currently use one specific online system to offer Credit Recovery. Schools have the option to use an online option for Grade Repair or they can offer an option specific to their schools. We also offer our students 2 different online options for ACT Prep.
4. In light of the pandemic and multi-state stay-at-home orders:
 - Will there be personnel available to receive and sign for bid packages during the week prior to the deadline? Yes, SCS Mailroom is open 7:30 am to 4:00 pm Monday -Friday.

- Is there an option for electronic submission of the bid response? **No**
 - Would it be acceptable to have the bid forms signed electronically via a secure DocuSign process in lieu of an original, wet signature? **Any form that has to be notarized cannot be signed by docuSign.**
5. Give the pandemic and current multi-state stay-at-home mandates, will the district:
 - a. accept electronic submission or flash drive-only submissions in lieu of printed copies? Electronic submissions will not be accepted. **The SCS mailroom is open Monday -Friday from 7:30 am to 4:00 pm.**
 - b. accept electronic signatures on required forms, etc. vs ink signatures? **Ink signatures are required on all forms.**
- remove the requirement for notarization on required forms? **No any from that requires notarization must be notarized.**
 6. If not, please clarify if the electronic copy (flash drive/USB) is to be submitted behind Tab G or if it can be place in the front pocket of the binder? **The flash usb can be place in the front pocket of the binder.**
 7. On page 12, please clarify if “retrieve student analytics” requires anything beyond grades and basic student data.
Student Analytics would include the following:
 - **Grades**
 - **Log-in time**
 - **IP Addresses used to log-in**
 - **Time on task in modules**
8. For **Technical Requirement 1.3.4. Architecture: Hardware and access resources at no charge to three environments: Production, Test, and Beta** – please clarify if this is specific to integrations or if SCS seeks platform-wide environments.
 - **SCS would need a vendor partner that could offer the capability of Beta testing requested functionality before moving the application to a production environment. It would be necessary for the vendor’s IT support team to provide data and customization of the platform to accommodate the specific purpose before production.**
 9. For **Technical Requirement 1.3.10. Ability to embed external tools (APIs) for current district vendor partners** – please provide an example of what this might look like (Would this be primarily for students? Teachers? Both?)
 - **The ability to accept APIs is important in the event SCS chooses to offer additional links or applications for students, teachers, and administrators.**
 - **Although, this platform in not considered an agnostic Learning Management System, it will still need to have the ability to interface with our Student Information Systems or other vendor partners for future scalability**

10. For **Functionality and Services Requirement 1.4.2. A home page that displays the system's functionality in graphical and numerical format** – is the district requesting a system status page?

There are two different homepages that would be part of the functionality:

- Students would have a homepage that would include courses available, progress metrics for each course, and other graphical representations to assist them.
- Administrators would need a dashboard to assist with progress monitoring for students and schools

11. For **Functionality and Services Requirement 1.4.14. Ability to automatically grade, re-grade and transfer grade** – please clarify if this is needed for all assignments or just a subset of assignments (like computer-scored assessments)?

- All assignments – pre-test, post-test, quizzes, lessons, etc.

12. For **Functionality and Services Requirement 1.4.17. Must upload all currently owned course content curriculum into the identified OGCR PLATFORM** – Is the district looking to bring in content it already owns to the vendor's LMS? If not, please describe "currently owned course content curriculum" the district is referring to.

- If the Online Grade and Course Recovery platform vendor partner does not offer a specific course in their catalog, it would be necessary to add a digital course module from another vendor. The District currently owns numerous digital courses from an array of vendors.

13. For **Functionality and Services Requirement 1.4.31. Observer monitoring system that allows monitoring of student's account** – please clarify if the district requires real-time insights or just a way to see what actions a student took when they were logged in.

- The request is to allow an instructor or administrator the ability to conduct progress monitoring. It's not necessary to have real-time; however, it should be no later than 24 hours from last log-in to be able to audit activity. This functionality should also provide reports for data analytics at each site (school)

14. For **Functionality and Services Requirement 1.4.35. Ability to provide additional URL** – Please clarify if this is just an access url (ShelbyCounty.vendorname.com) or something else. If something else, please describe.

- In the past, SCS has been able to create different URLs with vendors in order to provide different access points for specific projects.
- (Example: A vendor may create a URL for Grade Repair such as <https://graderepairSCS@vendorname.com> or for Credit recovery such as <https://creditrecoveryscs@vendorname.com> etc.)